



MATCH FEE POLICY

5.1 INTRODUCTION

Unlike many clubs that charge a single fee, covering all costs, at the time of registration St John Bosco Football Club traditionally divides the total fees payable by Players into two components. They are the Registration Fees and the Match Fees. Registration Fees are typically paid in February and Match Fees are paid in the beginning of the season, typically in April. The reason for this is to alleviate the burden of cost on families at the time of registration as it closely follows an expensive time of the year, including Christmas, holidays and school enrolments.

5.2 COMPOSITION

Match Fees are charges set by the Club each year at the beginning of the season and are designed to cover the actual cost of the following:

- Match Fees set and charged by Sutherland Shire Football Association (SSFA) for each match in Rounds 1-18 and the Finals Series;
- The referee for each match in Rounds 1-18 and the Finals Series – be they provided by SSFA or Ground Appointed;
- The linesmen where supplied by SSFA; and
- A portion of the Club's operating expenses.

In the strictest sense the term "Match Fees" is not quite accurate as it covers costs other than purely the cost of staging a match.

5.3 BASIS OF CALCULATION

Match Fees payable are determined by considering its various components. These include:

- The cost rates for matches, referees and linesmen set by SSFA;
- The anticipated quantity of referees and linesmen supplied by SSFA;
- The anticipated number of teams that may form in each age group;
- The anticipated allowance for byes and washed out rounds due to weather;
- The anticipated number of matches to be played in the Finals Series;
- Previous years' financial modelling; and
- Actual costs and revenues from previous seasons.

These variables are then used in a financial model, where a number of option scenarios are modelled, to determine the most appropriate level of fees. The adopted fees have the Club's endorsement.

5.4 APPLICATION

The Match Fees are levied on a Team basis. This means that the Match Fees payable by each Player is dependent on the number of Players allocated to each team. The amount each Player is required to contribute equates to the Match Fees payable by the team, divided by the number of Players assigned to the team. Team Managers are required to inform each Player of the individual Fee payable.



5.5 COLLECTION

The collection of the Match Fees from the Players is the responsibility of the Team Manager. As all Players in each Team have an obligation to pay an equal share toward their Team's Match Fees it is incumbent on all Players to make the required payment and provide it to the Team Manager by the requested date, and no later than the due date.

5.6 CONSIDERATION

Team Managers are to be proactive in informing Players about the need to pay their portion of the Match Fees and ensure, as far as it is practical, that all monies payable are collected from the Players. Players are equally required to be proactive in supporting the Team Manager by paying the required monies. Where consideration is not forthcoming from either Players or Managers following reasonable effort, the Club's Executive is to be notified with the relevant names and details. Under no circumstances are Team Managers expected to pay monies on behalf of Players without first having received the monies from the Players.

5.7 PAYMENT

The date for payment of the Match Fees is Round 3. Teams playing away are still required to make the payment in Round 3. Match Fees are to be paid in the envelopes provided by the Club to the Team Managers. The payment is to be made to the Committee person on duty at the Woronora Heights Oval.

The monies will be checked and a receipt will be issued. Team Managers need to retain the receipt to verify to Players, if required, that the Fees have been paid to the Club.

5.8 LATE PAYMENT

Timely payment of Match Fees is expected. Subject to extenuating circumstances agreed to by the Club's Executive, the following steps will be taken by the Club to secure the payment.

- 1 If the Fees due are not paid upon completion of round 3 the Team Manager will receive a reminder that the Fees are outstanding.
- 2 If the Fees due are not paid upon completion of round 4 the Team Manger will receive a warning with notice of impending actions (see steps 3 and 4.)
- 3 If the Fees due are not paid upon completion of round 5 the Team Manger will be asked to attend a meeting with nominated members of the Club's Executive during the week to pay whatever monies have already been collected. The Players who have not paid will also be required to attend this meeting and pay the required Fees. If a Player is required to attend but fails to do so the Team Manager will be required to name those Players.
- 4 If the balance of outstanding Fees are not paid upon completion of round 6 the Team Manger will be required to surrender the offending Player's ID card to the Club's Executive. The Club's Executive will then hold the card until such time that the Player's fees are paid in full.

Where a Player fails to complete the payment before round 18 the Player will be placed of the SSFA's Defaulters List.

5.9 ADJUSTMENTS

Given that the Match Fees are set at the beginning of each season, and based on a whole range of unknown factors, it is recognised that some inequities may arise at the individual Player level. This may arise as the number of Players in Teams may vary. Similarly, some divisions will have byes whilst others do not. It is also recognised that whole rounds, or possibly even part of a round, may be washed out.



On the basis that these factors have been considered, there will be no adjustment to the Match Fees by way of any refund to Players.

As the Club is a non-profit organisation, any surplus retained will be used by the Club to keep future Match Fees low and/or to help fund the services and programs the Club provides its Players.

5.10 HARDSHIP

Where hardship arises such that a Player cannot meet the obligation to pay Match Fees the Club Secretary must be notified in writing. The Club Executive will then consider the application and, in consultation with the player, agree to a payment plan on the merits of the individual case and circumstances. All applications will be confidential to the Club Executive. It is essential that cases of hardship be notified to the Club's Executive before the payment becomes overdue.

5.11 DISREGARD

Disregard of this Policy shall be considered as a breach of the Code of Conduct. This could result in the player's inability to register for future competitions under the control of the Sutherland Shire Football Association.